



MNS UNIVERSITY OF AGRICULTURE, MULTAN

Quality Enhancement Cell

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No. MNS-UAM/QEC-01/29

Dated: 13.01.2020

All Deans/Directors/Chairpersons
MNS University of Agriculture
Multan

Subject: **Plagiarism/Similarity Index Checking of Synopses/Theses/Research Articles for Travel Grant**

Please refer to the letter No. MNS-UAM/QEC-01/165 dated 06.02.2018, following is revised protocol for checking similarity index and plagiarism of synopses/theses/research articles for travel grants. You are requested to ensure the implementation of these protocols in your respective Faculties/Institutes/Departments.

1. Supervisor (only) will send soft copy of the synopsis/ thesis comprised of i) Title of synopsis/ thesis followed by ii) Supervisory Committee along with email addresses of each member, iii) Introduction, iv) Review of Literature, v) Material and Methods, vi) Result and Discussion, vii) References and viii) graphics / photograph to qec@mnsuam.edu.pk .
2. File must be named as Synopsis (S) / Thesis (T) followed by registration number of student, degree and department (e.g. S2003-uam-189-PhD-Hort or T2003-uam-189-PhD-Hort.). Also write the same file name in the subject of e-mail.
3. Please attach a single file with each e-mail message. Sending file without specific name and/or subject (e.g. S2003-uam-189-PhD-Hort or T2003-uam-189-PhD-Hort.) will not be entertained and will be returned without checking with the remarks “**File name and/or subject is not according to the instructions**”
4. Electronic copy of the synopsis/ thesis for checking will be submitted **at least 48 hours before the closing date**; otherwise QEC will not be responsible to entertain files received after the indicated time and deliver result well in time to the concerned quarters.
5. As per HEC policy, overall Similarity Index must not exceed 19% while, it should not exceed 5% from a single source for thesis/ synopsis/travel grant.
6. QEC checking will include student papers, the internet and periodicals & journals, publications search.

7. Result(s)/report of synopsis/thesis/research articles for travel grant checked will be notified and forwarded to the concerned quarter and respective supervisors within stipulated period.
8. Supervisors are responsible to guide the students on each and every aspect of plagiarism and similarity index. If supervisors have any query about plagiarism, they may contact to QEC Office.

This information may please be circulated among all faculty members in your Faculty/Institute/Department to ensure that the same may be followed for sending the soft copy of thesis/ synopsis and research paper for travel grant for checking plagiarism to QEC.

Prof Dr. M. Hammad Nadeem Tahir
Director QEC

Copy to:

1. Director ORIC, MNS-UAM.
2. Director Graduate Studies MNS-UAM.
3. Controller of Examinations MNS-UAM
4. Secretary to Vice Chancellor MNS-UAM.
5. Office File.