



MNS UNIVERSITY OF AGRICULTURE, MULTAN
OLD SHUJABAD ROAD, MULTAN

EXCELLENT CAREER OPPORTUNITIES

Applications are invited from Pakistani Nationals who are not married to a Foreign National, on the prescribed form available on University website at <http://www.mnsuam.edu.pk> for the following administrative Posts on **Regular Basis** with prescribed qualifications/criteria, mentioned below:

Sr. No.	Post Detail	Qualification and Experience
01.	Librarian (BPS-19) No. of Post: 01	Ph.D. in Library Science from a recognized University with five year experience of organizing and maintaining a Library in a Government/ Semi Government Department or preferably Public Sector University. OR Master's degree (at least 2 nd division) in Library Science from a recognized University preceded by a Bachelor's degree in Science from a recognized University with ten year experience of organizing and maintaining a Library in a Government/ Semi Government Department or preferably Public Sector University.
02.	Deputy Registrar (BPS-18) No. of Post: 03	Bachelor's degree (at least 2 nd division) from a recognized University with seven years relevant office experience including at least three years' experience in Scale-17 in a Public Sector University or a Government or Semi-Government Department.
03.	Deputy Controller of Examinations (BPS-18) No. of Post: 02	
04.	Deputy Treasurer (BPS-18) No. of Post: 02	
05.	Farm Manager (BPS-17) No. of Post: 01	1st Class Master's degree or equivalent degree awarded after 16 years of education in the relevant field from an HEC recognized University/ Institute with no 3 rd division in the academic career. Furthermore, the candidate having higher degree i.e. M.Phils. / Ph.D. OR equivalent degree with 18 years of education could be considered. PLUS 02 year experience in Farm Management.
06.	Driver (BPS-05) No. of Post: 04	(a) Middle (b) A valid H.T.V/P.S.V License for bus driver. (c) 05-Year Experience.

GENERAL CONDITIONS

- The applications are required on Prescribed Form in **02 Sets** for above mentioned positions with attested copies of all certificates, degrees, testimonials, detailed marks certificates, experience certificates with specific dates, publications, transcripts, equivalence certificates, CNIC, domicile along with passport size photograph on each set and a Bank Draft amounting to rupees as indicated below drawn in favor of the **Treasurer, Muhammad Nawaz Shareef University of Agriculture, Multan:**

i.	BPS-19	Rs.2500/-
ii.	BPS-17 to BPS-18	Rs.1500/-
iii.	BPS-05 and BPS-16	Rs.500/-

2. No person who is less than 18 years and not more than 30 years (for employees BS-05), 35 years' age limit for BS-16 to BS-17 and 45 years' age limit for BS-18 to BS-19 for administrative posts, to be reckoned as on the last date for submission of applications for appointment to the post, shall be appointed to a post by initial recruitment/direct recruitment.
3. The candidates may apply separately for each post with application fee, who are intended to apply for more than one positions.
4. The foreign qualified candidates must attach equivalence certificates of foreign degree from Higher Education Commission of Pakistan.
5. 3% quota is reserved for disabled persons, 5% quota for Minorities (Non-Muslims) and 15% quota for women. Transgender can apply, if eligible for the post applied for.
6. Candidates already in service should apply through proper channel/NOC issued by the authority by due date. The Annual Confidential Reports (ACRs) grading for the last five years may also be recorded in the forwarding letter.
7. Applications will be short-listed according to the University prescribed criteria.
8. Only short-listed candidates shall be invited for interview and no T.A/D.A will be paid to them.
9. The University has right to increase or decrease the posts.
10. The University reserves the right not to fill any post or withhold appointment against any post without assigning any reason.
11. Candidates terminated/dismissed under any disciplinary law from the service by any of the Government / Semi-Government / Autonomous bodies are not eligible to apply.
12. Last date of receipt of applications is **15th August, 2022**.
Note: Applications must be sent through **registered post / courier** only. By hand application will not be accepted. Applicants are directed to clearly mention the name of post applied for on the top right corner of the envelope.
13. Incomplete Applications or those received after due date shall not be entertained.

MNS University of Agriculture, Old Shujabad Road, Multan.
Website: www.mnsuam.edu.pk, Contact No. 061-9201541

REGISTRAR