

541
20.10.26

Minutes of the Fourth Meeting of Institutional Quality Circle (IQC) Held on 10.04.2026.

The fourth meeting of the IQC was held in Syndicate Hall, MNSUAM on April 10, 2026 (Friday) at 11:30 AM. The meeting was chaired by Prof. Dr. Asif Ali (T.I), Vice Chancellor/Convener, IQC. The meeting started with the name of Allah Almighty, and Dr. Amar Matloob (Director, QEC) briefed about the formation and functions of IQC as per revised Quality Framework of HEC. The following agenda items were discussed:

A. Corrective Actions Taken Report in response to the Implementation Plan of Internal Graduate Program Review (GPR) 2024-25.

The Director QEC apprised the house regarding the Corrective Actions Taken Report in response to the Implementation Plan of Internal Graduate Program Review 2024-25. He informed the house that Actions Taken Report is prepared in response to the implementation Plan of Internal Graduate Program Review 2024-25 and presented the proposed Corrective Actions Taken Report before the house for discussion and approval. The house discussed the program wise number of enrolled students, relevant faculty allocated, student:faculty ratio and compliance status in response to proposed implementation plan based on PGPR findings. The house gave a nod to the compliance report and showed satisfaction on various actions taken so far. Additionally, following points were also discussed;

- Dr. Salman Qadri will ensure that the new computer lab will be functional till the end of this month (April, 2026).
- Upon the request of Student Council representatives, Vice Chancellor suggested to build new Cafeteria for Students near Fatima-tul-Zahra Mosque, for which the president Student Council was asked to bring sponsorships for the establishment of new cafeteria near Masjid.
- Director, QEC will write a letter regarding the compliance of frequency of the statutory bodies meetings (BOF/BOS) to Deans/HoDs. Likewise, HoDs will ensure that degrees of all faculty members are duly verified from HEC.

- Enrollment process completion is subject to the submission of GS-10 form. Fee submission alone does not confer enrollment status. A student shall not be considered enrolled until he/she has submitted his/her GS-10 form.

B. Corrective Actions Taken Report in response to the Implementation Plan of Internal Review of Institutional Performance Enhancement (RIPE) 2024-25.

The Director, QEC updated that the RIPE is conducted by institutions for internal quality assurance and by Quality Assurance Agency for external quality assurance, to inform students and the wider public as to whether a university set and maintain academic standards and plan effectively to enhance the quality of higher education provision for higher education qualifications. Thus, RIPE serves the dual purposes of providing accountability to students, employers and others with an interest in higher education, while at the same time encouraging improvement and enhancement at the institutional level. He also briefed the house about the recommendations of the last internal RIPE report based on sixteen assessment standards, proposed implementation plan with timeline and actions taken along with evidence. After the due deliberations, following decisions were made:

- Prof. Dr. Asif Ali, Vice Chancellor assigned the task of displaying University Vision/Mission at the prominent locations of the university/campus. Dr. Gulzar Akhtar will take the lead and will coordinate with Estate Care for this purpose. Prof. Dr. Irfan A. Baig (Dean, FSSH) suggested that SDGs wall must be designed in campus, and it was decided by the Chair that SDGs wall will be built in Sardar Tanveer Ilyas Library. Student Council Representative, Mr. Muhammad Tehseen suggested that one class level seminar may be added to each semester to teach/educate students about the importance of UN's 17-SDGs. Moreover, since SDGs are now part of SOSs of all degree programs at MNSUAM, it was agreed upon that the assessment of the same should



also be part of the overall evaluation process and it must be reflected in examination.

- It was proposed to discuss the IPER first in Academic council and then Syndicate.
- Criteria to the award of Need Based Scholarship and other scholarships need to be rigorous, transparent, and ensure evidence-based assessment to ensure funds reach truly needy and deserving students, Vice Chancellor suggested that this aspect must be debated among Student Council members and other students so that they can ink their suggestions and Mr. Tehseen will present their suggestions to VC.
- Vice Chancellor assigned the Registrar, MNSUAM to devise the follow-up mechanism for MOUs and its notification.
- Director Academics was advised to work on the establishment of International Admissions Office agenda and discuss it in upcoming EC.
- Chair suggested to form an Endowment Fund Commissioning Forum mandated to make it a competitive endeavor, and assigned this task to ORIC and its steering Committee to look after research through a permanent, invested capital base.
- Chair urged Prof. Dr. M. Hammad Nadeem Tahir (Coordinator, FAES) to collaborate with QEC Office, to digitize the quality assurance to improve efficiency and satisfaction. One additional Research Officer with IT background can be allocated for this purpose.
- Dr. Abdul Razzaq informed the house that 40 more computers' are being procured to establish new computer lab, which Prof. Dr. Salman Qadri (Director, IOC) has committed to be functional till the end of April, 2026.

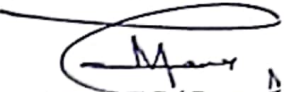
C. Inclusion of Students in Institutional Quality Circle

Students play a critical role in the quality assessment of higher education and it is vital to devise mechanisms for including students' voices in the decision-making process so that it is more student-focused and outcome-orientated. A student and alumni representative from "Student Council for Academic Learning & Enhancement (SCALE)" should be part of the IQC, particularly when the respective HEIs and the system is mature enough for

student engagement in direct decision making at IQC without compromising a healthy discussion and debate in the IQC and promotion of the very objective of the IQC. This role allows students to play a central part throughout the Review of Institutional Performance and Enhancement. For this purpose, it was decided that President and Vice President of Student Council will be the part of IQC as student members. The president will act as Lead Student Representative of the SCALE. A visualization of student engagement through SCALE as outlined in Pakistan Precepts, Standards and Guidelines for Quality Assurance in Higher Education (PSG-2023) - Ver. 1.0 is attached as Annexure-I. The IQC constitution notification will be revised in this regard.

The meeting adjourned with vote of thanks by the Chair.

Prepared by:


Director, QEC/Secretary, IQC

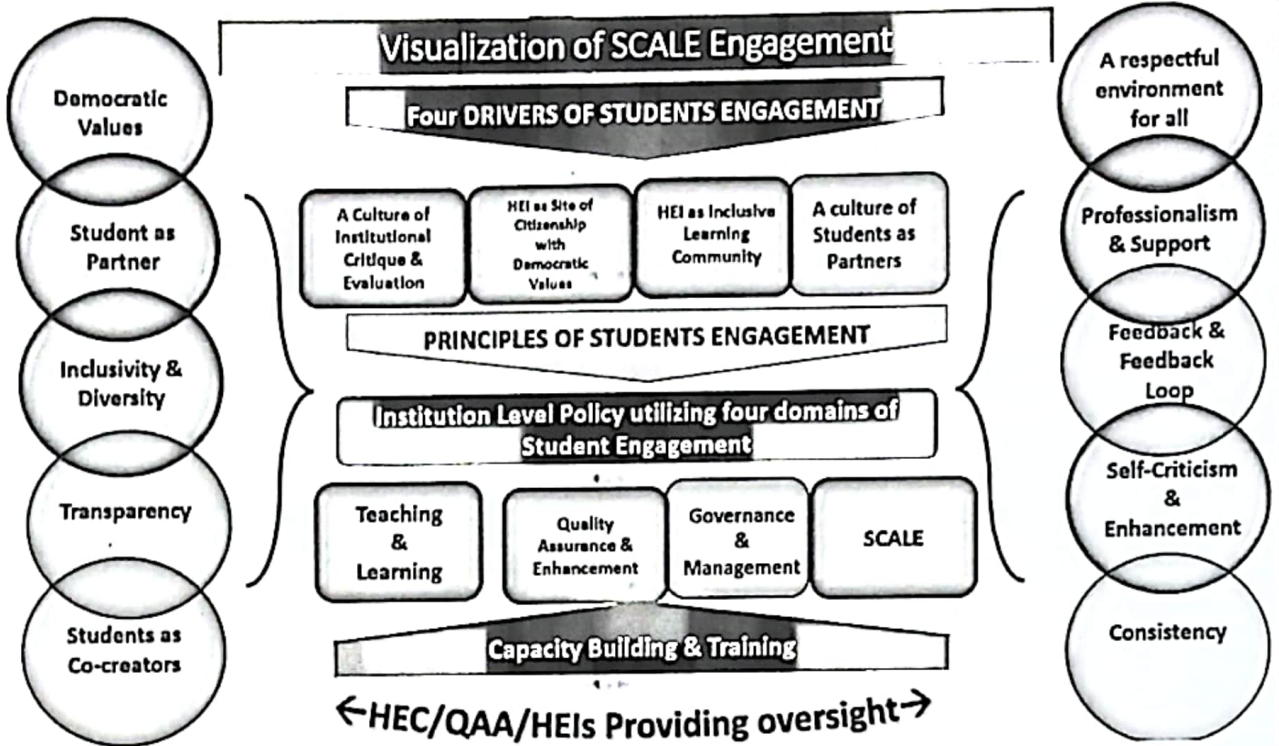
Approved by:


Vice Chancellor/Convener, IQC

Participants:

1.	Prof. Dr. Asif Ali (T.I)	Vice Chancellor / Chair
2.	Prof. Dr. Irfan Ahmad Baig	Dean, FSSH
3.	Prof. Dr. M. Hammad Nadeem	Dean, FAES
4.	Prof. Dr. Umar Farooq	Dean, FFHS
5.	Prof. Dr Salman Qadri	Director, IOC
6.	Prof. Dr Nasir Nadeem	Chairperson ARE
7.	Prof. Dr. Abdul Ghaffar (Online)	Chairperson, Agronomy
8.	Dr. Mirza Abdul Qayyum	Chairperson Entomology
9.	Dr. Kashif Razzaq	Chairperson, Horticulture
10.	Dr. Wazir Ahmad	Chairperson, SES
11.	Dr. Muhammad Shahbaz	Chairperson, FST
12.	Dr. Ambreen Naz	Chairperson, Home Economics
13.	Dr. M. Usman Jamshaid	Chairperson, DOCE
14.	Ms. Somya Ambreen	Registrar
15.	Mr. Zulfiqar Ali Tabasum	Controller Examination
16.	Mr. Imran Mahmood	Director, P&D
17.	Dr. Rao M. Ikram	Director, Graduate Studies
18.	Mr. Azhar Khan	Director Academics
19.	Dr. Tanveer Ahmad	Director, Estate Management
20.	Dr. Akhtar Hameed	Senior Tutor
21.	Dr. Baber Farid	Director, Students Affairs
22.	Dr. Abdul Razaq (Online)	Director, IT
23.	Dr. Sarfaraz Hashim (Online)	Incharge/HoD Agri. Engineering
24.	Dr. M. Ishtiaq (Online)	Focal Person CDC/PB
25.	Dr. M Asaf Khan (Online)	Director External Linkages
26.	Mr. M. Tehseen	President (Student Council)
27.	Ms. Alishba Nadeem (Online)	Joint Secretary (Student Council)
28.	Ms. Adeena Ishfaq	Hostel Councilor (Student Council)
29.	Ms. Aiman Mohsin	Manager Electoral (Student Council)
30.	Mr. M. Aleem Ahmad	Hostel Councilor (Student Council)
31.	Mr. M. Wasim Ayoub	Sports Secretary (Student Council)
32.	Mr. Abdul Ahad	Media Secretary (Student Council)
33.	Mr. Ulfat Abbas	General Secretary (Student Council)
34.	Mr. Hafeez Ahmed	Research Officer, QEC
35.	Dr. Amar Matloob	Director, QEC/Secretary





Handwritten signature