



MNS UNIVERSITY OF AGRICULTURE, MULTAN

REGISTRAR OFFICE: ACADEMICS SECTION

Tel: 061-9201560, E-mail: aisha@mnsuam.edu.pk

No: MNS-UAM/RO(A)-38/1303

Date: 23.10.2025

NOTIFICATION

The Syndicate in its 44th meeting held on 03.10.2025 has approved the recommendations made by the Academic Council in its 14th meeting held on 05.09.2025, regarding Undergraduate Migration Policy along with application forms. It was further resolved that the cases of associate degree holders be processed in the same manner as those of migration students, through the Migration Committee as per attached Appendix.

Somiya Ambreen

Registrar/ Secretary Syndicate

Distribution: -

- Convener, of the Migration Committee
- Director Quality Enhancement Cell
- Controller of Examinations
- Treasurer
- Deputy Registrar (HR)
- Secretary to the Vice Chancellor
- Office File

STUDENT'S MIGRATION/SHIFTING POLICY FROM OTHER HEIs TO MNSUAM AND VICE VERSA

1. SHORT TITLE:

These rules shall be called Muhammad Nawaz Shareef University of Agriculture, Multan Migration/Shifting of Students Rules-2024 from other Public/Private Sector Universities/degree awarding HEIs to MNSUAM and vice versa. These Regulations will come into force on the date of approval of the University Syndicate.

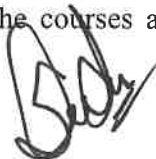
2. DEFINITIONS:

In these Regulations, unless the subject or context otherwise requires, following expressions shall have the meanings hereby respectively assigned to them, that is to say:

- a. "HEI" means Higher Education Institute recognized by the HEC for award of degree
- b. "MNSUAM" means, Muhammad Nawaz Shareef University of Agriculture, Multan.
- c. "Affiliated College" means, an educational institution affiliated to the MNSUAM but not maintained or administered by it;
- d. "Constituent College" means, a college with its own administration, faculty, and academic programs, but it is ultimately maintained by the MNSUAM;
- e. "Sub-campus" means, a college or institution maintained and administered by the MNSUAM;
- f. "Migration Committee" means, the committee constituted under the relevant regulations to deal with the migration cases of students.
- g. "Parent University" means, the university whose student is seeking migration.
- h. "Prescribed" means, prescribed by statutes, regulations or rules.
- i. "University" means, the University recognized by the HEC for the award of degree.
- j. "Regulations" means, the regulations made under Muhammad Nawaz Shareef University of Agriculture, Multan Act XXII of, 2013.

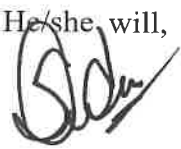
3. MIGRATION OF STUDENTS FROM HEC RECOGNIZED PUBLIC SECTOR/PRIVATE SECTOR UNIVERSITIES TO THE MUHAMMAD NAWAZ SHAREEF UNIVERSITY OF AGRICULTURE, MULTAN.

- a. Migration application shall only be entertained on the MNSUAM prescribed application form (**Appendix-I**).
- b. The University/Institute from where the student intends to migrate should be recognized by the HEC.
- c. Migration shall be allowed subject to availability of seats in the department concerned.
- d. The applicant must have a sound reason for migration and a certificate of good conduct.
- e. The applicant must provide details of the courses and practical that the applicant had



completed in his/her parent University at prescribed format (**Appendix-II**).

- f. To be considered for migration, the student must have passed the entry test/GAT/GRE/MCAT. Merit will be determined according to the prevailing guidelines approved by the relevant statutory bodies of MNSUAM. The applicant must fall within the MNSUAM's merit requirement of 1st semester of the year in which the student had got admission at their parent Institution in undergraduate degree program.
- g. Applicant shall complete the conditions of the compulsory courses determined/suggested/recommended by the migration committee in the MNSUAM if migration granted.
- h. No student shall be admitted by migration from a university or institution in Pakistan unless he/she produces a "**No Objection Certificate**" from the parent university to the effect that the student has not been debarred from taking university examinations or suspended or not expelled or rusticated from the University or Institution from which he/she intends to migrate and that no disciplinary action is pending against him/her.
- i. Applicants must pay a non-refundable processing fee of Rs. 10,000/- for migration from public university to MNSUAM and Rs. 30,000 for migration from a private university to MNSUAM, when submitting a complete application form. This fee applies to those seeking migration from any HEC-recognized public or private sector university.
- j. MNSUAM authorities reserve the right to reject any application for migration without assigning any reason.
- k. On recommendations of the Migration Committee, the Vice Chancellor may approve or deny a student's migration, generally under the conditions specified in these Regulation.
- l. Migration/Transfer will be admissible at the beginning of the semester at MNSUAM, before the start of mid examinations based on recommendation of Standing Migration Committee.
- m. Migration is permitted after the first year but not during the final year of the degree.
- n. The recommendations of the Migration Committee shall be routed through the Registrar's Office for notification.
- o. After having approval of the Vice-Chancellor, the Registrar office will issue migration notification with the terms and conditions as mentioned below:
 - i. The applicant will pay admissible dues of the semester of the relevant degree program at the time of enrolment along with degree verification fee.
 - ii. The applicant will submit the documents in original of the official transcript record of all the previous semester(s) completed at his/her parent university. These documents will be submitted along with the application. He/she will, however,



him/her be responsible for lecture shortage, if any.

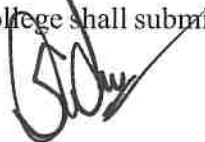
- iii. The applicant will have to study deficiency course(s), to be determined by the Standing Migration Committee.
- iv. The applicant will abide by the statutes and regulations of MNSUAM, and other rules/ regulations framed or to be framed by the University from time to time.
- v. The students admitted on quota basis will not be allowed to migrate.
- vi. Migration within the same city shall only be allowed on the recommendation of the Migration Committee when the student fulfills the criteria for migration.

4. MIGRATION OF STUDENTS FROM MUHAMMAD NAWAZ SHAREEF UNIVERSITY OF AGRICULTURE, MULTAN TO OTHER UNIVERSITIES.

- a. A student who wants migration from MNSUAM to other universities will submit his/her application after completion of minimum two semesters before the start of mid examinations through Migration Committee through to the Dean concerned with specific grounds/circumstances, having minimum CGPA 1.50/4.00.
- b. Student shall submit Rs. 2500/- fee in lieu of issuance of NOC.
- c. On approval of Migration, the concerned student will be issued a Migration Certificate by the office of the Registrar on production of Clearance Certificate from all concerned offices.
- d. The students admitted on a quota basis will not be allowed to migrate.
- e. Migration within the same city shall only be allowed on the recommendation of the Migration Committee when the student fulfills the criteria for migration.

5. MIGRATION FROM COLLEGE TO ANOTHER COLLEGE OF MNSUAM

- a. The applicant can apply after completion of first year (1st and 2nd semester) of study and before beginning of final year (7th and 8th semester) at parent College/Institution.
- b. No student who has joined a college shall be admitted to another college during the same course unless migration is allowed under these Rules.
- c. Migration of a student admitted in a college to another college may be allowed on any of the following grounds on the recommendation of the migration committee.
 - i. If a change of residence by his/her father or guardian, as the case may be, has made it necessary for the student to change his/her college.
 - ii. If a student wishes to take up a subject which is not taught in the college.
 - iii. If change in 'financial circumstances has made it necessary for the student to change his/her college.
- d. The student desiring to migrate to another college shall submit an application, mentioning



all the relevant facts and duly supported by the documents, to the Principal.

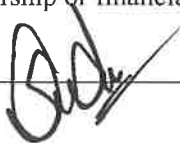
- e. The student shall have to obtain the recommendation of the Principal of the college where he intends to migrate.
 - f. The principal shall forward the prescribed migration application with his recommendation to the Chairman, Migration Committee for approval.
 - g. The principal, after obtaining the permission of the Vice-Chancellor, may issue the college leaving certificate and shall mention therein the percentage of lectures attended by the student, the amount of fee and dues paid by the student and his observation about the character and conduct of the student.
 - h. A student may compulsorily be migrated to another college if the college discipline so requires and principals of colleges concerned agree.
 - i. If migration is granted, student has to provide No Objection Certificate from the parent College to college of MNSUAM.
 - j. Migration within the same city shall only be allowed on the recommendation of the Migration Committee when the student fulfills the criteria for migration.
 - k. No migration shall be allowed into university/institution, if applicant is a student of distance learning/weekend program.
 - l. In case of migration, the candidate shall pay processing fee Rs. 5,000/-at the time submission of complete application form in all respect, which is non-refundable even if the application is rejected.
 - m. If migration granted, the candidate must deposit regular Semester Fee of the program within 10-days after the issuance of migration letter.
 - n. If a student's name is struck off the rolls of a college, such student may be re-admitted at any time during the same academic year to the same class in the college from which his name was struck off. Such a student may, at the commencement of the next academic years, be admitted to the same class in any other college on production of a leaving certificate from the college he last attended but not later than the date prescribed for late admission, provided it does not involve any infringement of the rules laid down (a) defining one academic year preceding the examination; and (b) regarding rustication and expulsion of students.
- 6. Note: Upon the recommendation of the Standing Migration Committee, the Vice Chancellor may accept or reject the application in special cases, providing cogent reasons for the applicant.**



Appendix-I

**APPLICATION FORM/PROFORMA FOR MIGRATION OF STUDENTS FROM OTHER
UNIVERSITIES TO MNSUAM**

Student Name: _____ . Father's name: _____	
Marks obtained Matric: _____ out of _____. Intermediate _____ out of _____	
Entry Test/GAT/GRE/MCAT Marks out of , etc.: _____	
Weighted percentage(Matric+ Inter. Ist year+Test) (if any) _____	
Disability (if any): _____	
Name of Parent University or Sub-Campus: _____	
Current Degree Program: _____ Current Semester: _____	
Session / Year in which got admission in parent university: _____	
Last Completed Semesters: _____ CGPA in the semester last attended: _____	
Percentage in the semester last attended: _____	
Parent University Status (Public Sector or Private): _____	
Accredited / approved by the relevant council (in case of professional degree): _____	
Name, Designation and contact number of Focal Person of Parent University (in case of any query)	
Student's Residential Address: _____	
Domiciled: _____	
Student Contact No (Landline): _____ (Cell): _____	
Email Address: _____	
Father / Guardian Contact No. (Landline) _____ (Cell): _____	
Email Address: _____ Fax No. (if any) _____	
Reasons for Migration to this University:	
I solemnly declare that I have carefully read overleaf conditions and fully agree with them:	
SIGNATURE OF THE FATHER/GUARDIAN	SIGNATURE OF THE STUDENT
Documents to be forwarded by the parent university:	
1. Complete Examination Record of the Student 2. All Educational Testimonials 3. Conduct and Character Certificate 4. Certificate that student is recipient of any scholarship or financial assistance from university or any other donor agency or not. 5. Evidence to support the reason for migration	



Name, Stamp and Signature of the Registrar of Parent University or Principal of the sub-campus

Name: _____ Stamp & Signature: _____ Date: _____

Note: The application form complete in all respect should be submitted to Registrar's Office (Students' Record Branch), University of Agriculture, Faisalabad.

Recommendations of the Migration Committee:

A handwritten signature in black ink, appearing to be 'B. Khan', is written over the 'Recommendations of the Migration Committee' section.

1. PERSONAL INFORMATION

(In Capital Letters)

Name of applicant			
Father's name			
CNIC/B Form No.		Contact No. Email ID.	
Date of Birth (as per SSC Certificate)		Religious	
Domicile (District Name)		Gender (Male/Female)	
Mailing Address			
Permanent Address			

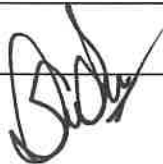
2. Last Degree Information (Intermediate/Bachelor/Master/MPhil etc.)

Degree	Subject/ Group	Obtained marks	Total marks	Percentage	Name of Institute/ Board

3. Current institution information

Name of Parent Institution /University (where applicant is studying)			
Name of Institution / University (where wants to study after migration)			
Name of Program/field (in which studying)		Current Semester (in which studying)	
University Registration No. (if any)			

4. Reason of Migration:



5. Examination Record

Semester	Total Marks/GPA	Obtained Marks/GPA	Percentage
First Semester			
Second Semester			
Third Semester			
Fourth Semester			
Fifth Semester			
Sixth Semester			

6. Fee Particulars

Bank Challan No.	Date of Deposit	Amount	Name of Branch/ City



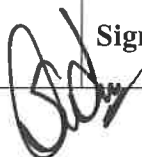
7. Evaluation of Subjects Previously Studied

Studied Previously at the Parent University				Equivalent Course at the MNSUAM	
Sr. No.	Course Title with code	Credit Hours	GPA	Course Title with code	Credit Hours
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

Dean/Director/HoD/Chairperson (Signature with official stamp)

Date: _____

Signature of Father/Guardian	Signature of student
Migration from....	Migration to
Certified that the statements from Page 2 & 3 made by the student above are correct	I have no objection to this transfer/migration. I will admit the student, if the migration is sanctioned.
Signature & stamp of Head/Director (Official Seal)	Signature & stamp of Head/Director (Official Seal)




8. Observations (if any)

Sr. No.	Deficient Courses	Departmental Review (for official use only)	
		Exempted (Yes/No)	Course to be offered at MNSUAM
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

9. Merit comparison:

- i) Merit of concerned program/discipline for the concerned session closed
at _____

10. Seat is vacant for Migration purpose in concerned Program:

I have no objection to this transfer/migration. I will admit the student, if the migration is sanctioned.

Signature & Stamp of Head/Director (Official Seal)



11. List of Documents attached.

Sr. No.	Documents	Attached or Not (Please tick the relevant Box)	
		Yes	No
1	Application for migration addressed to the Chairman, Migration Committee. The candidate must submit application in the office of Registration & Migration section.		
2	Migration form is completely filled		
3	Passport size photograph		
4	Attested photocopies of all documents (Result Card, Degrees, Transcript etc.)		
5	Attested photocopy of Domicile Certificate		
6	No Objection Certificate from Parent University/ Institution		
7	Character Certificate from parent University/ Institution		
8	Detail Syllabi/Courses of reading/Scheme of Study (Parent University/Institution)		
9	Original Challan Form (Processing Fee Non-refundable)		
10	Attested photocopy of NAT/GAT result (if applicable)		
11	Attested photocopy of Marriage Certificate/Nikah Nama (if migration is sought on the basis of wedding of female applicant)		
12	Original Affidavit duly verified by the Oath Commissioner (if migration is sought on the basis of change of residence or financial hardship)		
13	Job Transfer Order (if migration is sought on the basis of transfer of father/guardian)		
14	Medical Certificate duly signed by Medical Officer and counter signed by the Senior Medicate Officer of the MNSUAM Attested photocopy of Marriage Certificate/Nikah Nama (if migration is sought on the basis of illness)		

Name of Applicant: _____

Signature: _____

**12. Paste original challan form here:**

CONDITIONS FOR MIGRATION

- i. Applicant shall pay processing fee **Rs. 10,000/-** at the time submission of complete application form in all respect. However, if applicant is seeking migration from HEC recognized Private Sector University, the applicant has to pay processing fee **Rs. 30,000/-** which is non-refundable.
- ii. The student will pay admissible dues of the semester of the relevant degree program at the time of enrolment along with degree's verification fee.
- iii. He/she will submit official transcript record (in original) of all previous semester(s) completed at his/her parent university alongwith application. He/she will, however, him/herself be responsible for lecture shortage, if any.
- iv. He / She will submit attested copies of his educational documents and photographs in the office of the Dean/Principal for record immediately after commencement of regular classes in this university.
- v. He / She will abide by the statutes and regulations of this University relating to degree program awarded by the university and the MNSUAM Regulations and other rules / regulations framed by the University from time to time.
- vi. The concerned office of the parent university will submit a certificate to the effect that the intermediate certificate of the concerned student has been got verified from the concerned educational board and found correct / genuine.
- vii. He / She will have to study deficiency course(s), if any.

Signature of Student: _____



CHARACTER CERTIFICATE FROM PARENT INSTITUTE/UNIVERSITY

Certified that the applicant bears good moral character and has not been debarred from taking University examinations or suspended or not expelled or rusticated from University or Institution that no disciplinary action is pending against him. The applicant has never been involved in any indiscipline or unfair means case during his/her stay at this Institution. He was never a member of any political group. I also certify that the applicant was not admitted against any reserved seat for special categories or in any quota.



Signed by:

**Registrar
(with Official Seal)**

Date: _____

On Stamp paper worth Rs.200/-

UNDERTAKING

I have read the details given in application form for migration of students. I hereby apply for admission to the undergraduate degree program at MNSUAM as a migrant student and certify that, to the best of my knowledge, all the information provided in the application and documents supplied are complete and correct. I also declare that I have never been involved in any illegal activity. I understand that any attempt to influence the admission process or providing false or incomplete information would result in my disqualification or dismissal from the program at any stage.

Applicant's Signature: _____

Applicant's name: _____

Date: _____ 